

**MINUTES OF THE
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING**

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

**ROOM 203, COUNTY COURTHOUSE
320 S. MAIN ST., JEFFERSON, WI 53549
8:30 A.M. ON MONDAY, MARCH 25, 2013**

1. Call to Order

The meeting was called to order by Chairman Nass at 8:30 a.m.

2. Roll Call

Committee members present included Nass, David, Reese, Rinard and Jaeckel. Zoning Department staff members in attendance were Rob Klotz, Michelle Staff and Deb Magritz.

3. Certification of Compliance with Open Meetings Law Requirements

Reese and Klotz verified that the meeting was being held in compliance with open meetings law requirements.

4. Review of Agenda

No changes were proposed.

5. Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)

There was no public comment.

6. Approval of February 25, March 18 and March 21 Meeting Minutes

Motion by Reese, seconded by Jaeckel to approve the February 25 minutes as presented. Motion carried on a voice vote with no objection. Motion by Reese, seconded by Jaeckel to approve the March 18 minutes as presented. Motion carried on a voice vote with no objection. Motion by Reese, seconded by Jaeckel to approve the March 21 minutes as presented. Motion carried on a voice vote with no objection.

Please see individual files for a complete record of the following decisions:

7. Review of and Possible Decision on CU1729-13, Joseph and Barbara Jones, Town of Oakland

Motion by Reese, seconded by Jaeckel to approve the conditional use based upon the parking plan the petitioner submitted, showing at least six parking spots exclusive of ingress and egress. Motion carried on a voice vote with no objection.

8. Review of and Possible Decision on Petition R3628A-13 for Faye Jean Toebe Trust, Town of Farmington

Motion by Jaeckel, seconded by David to approve the petition with conditions. Motion carried on a voice vote with no objection.

9. Decisions on Petitions Presented in Public Hearing on March 21, 2013:

APPROVE WITH CONDITIONS R3629A-13 on a motion by David, seconded by Jaeckel & R3630A-13 on a motion by Reese, seconded by Jaeckel – William & Mary Powell, Town of Hebron. Both motions carried on voice votes with no objection.

APPROVE WITH CONDITIONS CU1731-13 – Layne & Shola Fohr, Town of Ixonia on a motion by Reese, seconded by Rinard. Motion carried on a voice vote with no objection.

10. Request by Anthony and Michelle Fendt to Replace the Home at N7797 Vandre Road More than 100 Feet from its Existing Location

After deliberation, the Committee determined that a letter should be sent to the Fendts asking why the new home was proposed at this location and exactly which buildings are being removed. Motion by Reese, seconded by David to postpone a decision and to bring the matter back to the Committee after a site inspection. Motion carried on a voice vote with no objection.

11. Rubidell Violation Discussion

Klotz explained and noted that the County is due for a DNR CAV audit. He also said that park management has asked for help in cleaning up violations.

12. Kennel Definitions Alternative (if Any) for High Density R-1, R-2 and Community

Klotz will be going to the Towns' Association meeting in April to discuss this.

13. Alternative Use of Barns List

Klotz reported that the program originally planned for the Hoard Museum was cancelled. Klotz and Grabow met to discuss process, ultimately suggesting creation of a focus group including the Planning and Zoning Committee. Klotz and Grabow will formulate some framing questions for the group. John Molinaro suggested contacting Chuck Law from UW-Extension to share his expertise, and Jaeckel recommended having Planning Commission members involved. Nass suggested starting with a larger group, for example the Committee, all Towns, Economic Development, Health Department, interested prospective petitioners, Mariah Hadler from Busy Barns and Steve Grabow, then moving to a smaller focus group. Discussion ensued.

14. Future Agenda Items

Report regarding the Towns' Association Meeting:

Dog kennels in residential zones and alternate uses of barns will be discussed at the Towns' Association meeting, being held the last Tuesday in April.

15. Discussion and Possible Action on Decision Meeting Date for May

The Committee chose June 3 as the decision date for May's public hearing petitions.

16. Upcoming Meeting Dates

April 15, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

April 18, 7:00 p.m. – Public Hearing in Courthouse Room 205

April 29, 8:30 a.m. – Decision Meeting in Courthouse Room 203

May 13, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

May 16, 7:00 p.m. – Public Hearing in Courthouse Room 205

May 20 or June 3, 8:30 a.m. – Possible Dates for Decision Meeting in Courthouse Room 203; the Committee chose June 3 as the decision date.

17. Adjourn

Motion by Reese, seconded by David to adjourn the meeting. Motion carried on a voice vote, and the meeting adjourned at 9:33 a.m.

Donald Reese, Secretary